

**SCM01 Leadership Team**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	506,234	440,670	406,520	(34,150)
3000	Transport	1,611	3,010	2,010	(1,000)
4000	Cost Of Goods And Services	7,567	6,010	6,010	0
7000	Income	(7,182)	(7,000)	0	7,000
	<b>Sum:</b>	<b>508,229</b>	<b>442,690</b>	<b>414,540</b>	<b>(28,150)</b>

Cost Centre	Cost Centre Name	2021/22 Budget
CM100	Leadership Team	414,540
	<b>Sum:</b>	<b>414,540</b>

**Major cost increases**

0.50 FTE salary saving in part offset by salary inflation.

**Major cost decreases and changes in income**

No significant variance to report

**SCM02 Corporate Functions**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	106,752	86,090	89,070	2,980
3000	Transport	297	200	200	0
4000	Cost Of Goods And Services	2,782	500	500	0
7000	Income	(43,071)	0	0	0
	<b>Sum:</b>	<b>66,759</b>	<b>86,790</b>	<b>89,770</b>	<b>2,980</b>

Cost Centre	Cost Centre Name	2021/22 Budget
CM210	Performance, Governance & Data	89,770
CM220	Brexit	0
CM800	Tiverton Hub	0
	<b>Sum:</b>	<b>89,770</b>

**Major cost increases**

No significant variance to report

**Major cost decreases and changes in income**

No significant variance to report

### **SCM03 Corporate Fees**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	53,427	56,960	58,090	1,130
4000	Cost Of Goods And Services	987,377	176,900	243,970	67,070
7000	Income	58,890	131,250	0	(131,250)
	<b>Sum:</b>	<b>1,099,695</b>	<b>365,110</b>	<b>302,060</b>	<b>(63,050)</b>

Cost Centre	Cost Centre Name	2021/22 Budget
CM300	Corporate Fees	293,060
CM340	Unison	9,000
	<b>Sum:</b>	<b>302,060</b>

#### **Major cost increases**

£58k in respect of digital platform for CRM

#### **Major cost decreases and changes in income**

Removal of 3 Rivers impairment £131k in respect of the Working Capital loan.

### **SCM06 Pension Backfunding**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	1,691,667	752,171	778,290	26,119
4000	Cost Of Goods And Services	0	1,400	1,400	0
	<b>Sum:</b>	<b>1,691,667</b>	<b>753,571</b>	<b>779,690</b>	<b>26,119</b>

Cost Centre	Cost Centre Name	2021/22 Budget
CM600	Pension Backfunding	779,690
	<b>Sum:</b>	<b>779,690</b>

#### **Major cost increases**

Additional Pension back funding contributions (year 2 of 3 year agreed cost)

#### **Major cost decreases and changes in income**

No significant variance to report

### **SES01 Emergency Planning**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
4000	Cost Of Goods And Services	7,510	7,500	8,150	650
	<b>Sum:</b>	<b>7,510</b>	<b>7,500</b>	<b>8,150</b>	<b>650</b>

Cost Centre	Cost Centre Name	2021/22 Budget
ES500	Emergency Planning	8,150
	<b>Sum:</b>	<b>8,150</b>

#### **Major cost increases**

None.

#### **Major cost decreases and changes in income**

None.

### **SFP01 Accountancy Services**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	399,170	368,980	424,260	55,280
3000	Transport	1,293	700	700	0
4000	Cost Of Goods And Services	53,048	67,710	119,630	51,920
7000	Income	(7,754)	(600)	(1,000)	(400)
	<b>Sum:</b>	<b>445,757</b>	<b>436,790</b>	<b>543,590</b>	<b>106,800</b>

Cost Centre	Cost Centre Name	2021/22 Budget
FP100	Accountancy Services	543,590
	<b>Sum:</b>	<b>543,590</b>

#### **Major cost increases**

Salary increase due to Apprentice post moved from Procurement into this budget, CMT uplift, increased hours for vacant GM post & increased overtime budget.

Increased cost of goods and services budget is due to the upgrade of E-Financials.

#### **Major cost decreases and changes in income**

### **SFP02 Internal Audit**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
4000	Cost Of Goods And Services	88,991	92,100	94,410	2,310
	<b>Sum:</b>	<b>88,991</b>	<b>92,100</b>	<b>94,410</b>	<b>2,310</b>

Cost Centre	Cost Centre Name	2021/22 Budget
FP200	Internal Audit	94,410
	<b>Sum:</b>	<b>94,410</b>

#### **Major cost increases**

None.

#### **Major cost decreases and changes in income**

None.

### **SFP03 Procurement**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	105,355	116,690	107,700	(8,990)
3000	Transport	531	400	400	0
4000	Cost Of Goods And Services	3,954	4,490	4,560	70
	<b>Sum:</b>	<b>109,840</b>	<b>121,580</b>	<b>112,660</b>	<b>(8,920)</b>

Cost Centre	Cost Centre Name	2021/22 Budget
FP300	Procurement	112,660
	<b>Sum:</b>	<b>112,660</b>

#### **Major cost increases**

#### **Major cost decreases and changes in income**

Apprentice post has been moved into Accountancy Services budget.

### **SFP04 Purchase Ledger**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	40,693	44,610	43,760	(850)
3000	Transport	51	40	40	0
4000	Cost Of Goods And Services	2,744	2,670	2,700	30
	<b>Sum:</b>	<b>43,488</b>	<b>47,320</b>	<b>46,500</b>	<b>(820)</b>

Cost Centre	Cost Centre Name	2021/22 Budget
FP400	Purchase Ledger	46,500
	<b>Sum:</b>	<b>46,500</b>

#### **Major cost increases**

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#### **Major cost decreases and changes in income**

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### **SFP05 Sales Ledger**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	41,987	44,610	43,760	(850)
3000	Transport	51	30	30	0
4000	Cost Of Goods And Services	1,788	1,570	1,570	0
	<b>Sum:</b>	<b>43,827</b>	<b>46,210</b>	<b>45,360</b>	<b>(850)</b>

Cost Centre	Cost Centre Name	2021/22 Budget
FP500	Sales Ledger	45,360
	<b>Sum:</b>	<b>45,360</b>

#### **Major cost increases**

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#### **Major cost decreases and changes in income**

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## **SHR01 Human Resources**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	340,275	320,220	349,060	28,840
3000	Transport	3,006	2,970	2,820	(150)
4000	Cost Of Goods And Services	30,241	54,490	26,690	(27,800)
7000	Income	(3,260)	0	0	0
	<b>Sum:</b>	<b>370,263</b>	<b>377,680</b>	<b>378,570</b>	<b>890</b>

Cost Centre	Cost Centre Name	2021/22 Budget
HR100	Human Resources	338,980
HR500	Health & Wellbeing	0
HR600	Health & Safety Officer	39,590
	<b>Sum:</b>	<b>378,570</b>

### **Major cost increases**

Increased Employee costs are a result of a restructure within HR and CMT uplift.

### **Major cost decreases and changes in income**

Reduction in the software budget due to no planned system upgrade during 21-22.

## **SHR02 Mddc Staff Training**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	32,580	33,750	29,870	(3,880)
7000	Income	(3,875)	0	0	0
	<b>Sum:</b>	<b>28,705</b>	<b>33,750</b>	<b>29,870</b>	<b>(3,880)</b>

Cost Centre	Cost Centre Name	2021/22 Budget
HR200	Staff Development Training	29,870
	<b>Sum:</b>	<b>29,870</b>

### **Major cost increases**

### **Major cost decreases and changes in income**

### **SHR03 Payroll**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	48,920	48,670	50,680	2,010
4000	Cost Of Goods And Services	20	200	200	0
	<b>Sum:</b>	<b>48,940</b>	<b>48,870</b>	<b>50,880</b>	<b>2,010</b>

Cost Centre	Cost Centre Name	2021/22 Budget
HR300	Payroll	50,880
	<b>Sum:</b>	<b>50,880</b>

#### **Major cost increases**

#### **Major cost decreases and changes in income**

### **SHR04 Learning And Development**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	36,825	41,620	38,030	(3,590)
3000	Transport	391	380	380	0
4000	Cost Of Goods And Services	10,171	11,190	10,120	(1,070)
	<b>Sum:</b>	<b>47,387</b>	<b>53,190</b>	<b>48,530</b>	<b>(4,660)</b>

Cost Centre	Cost Centre Name	2021/22 Budget
HR400	Learning & Development	48,530
	<b>Sum:</b>	<b>48,530</b>

#### **Major cost increases**

#### **Major cost decreases and changes in income**

### **SIT01 It Gazetteer Management**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	67,995	70,670	67,470	(3,200)
3000	Transport	64	50	50	0
4000	Cost Of Goods And Services	4,377	4,160	4,280	120
	<b>Sum:</b>	<b>72,436</b>	<b>74,880</b>	<b>71,800</b>	<b>(3,080)</b>

Cost Centre	Cost Centre Name	2021/22 Budget
IT100	Gazetteer Management	71,800
	<b>Sum:</b>	<b>71,800</b>

#### **Major cost increases**

None.

#### **Major cost decreases and changes in income**

None.

### **SIT03 It Information Technology**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	535,368	520,200	531,760	11,560
3000	Transport	1,792	970	970	0
4000	Cost Of Goods And Services	418,468	399,200	445,460	46,260
7000	Income	(4,170)	(600)	(600)	0
	<b>Sum:</b>	<b>951,458</b>	<b>919,770</b>	<b>977,590</b>	<b>57,820</b>

Cost Centre	Cost Centre Name	2021/22 Budget
IT300	Central Telephones	41,500
IT400	I.T. Network & Hardware	98,140
IT500	I.T. Software Support & Maint.	237,860
IT600	I.T. Staff Unit	332,750
IT700	Cyber Security	43,690
IT800	Phoenix House Printing	11,300
IT900	Digital Services	212,350
	<b>Sum:</b>	<b>977,590</b>

#### **Major cost increases**

Increased cost due to a one off installation fee of 20k for computer hardware, increased broadband width provision and additional line rental due to delays in the transfer to the new system.

#### **Major cost decreases and changes in income**

None.



### **SLD01 Electoral Registration**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	112,937	112,570	115,599	3,029
3000	Transport	384	300	300	0
4000	Cost Of Goods And Services	90,254	115,960	115,960	0
7000	Income	(38,119)	(25,000)	(7,840)	17,160
	<b>Sum:</b>	<b>165,457</b>	<b>203,830</b>	<b>224,019</b>	<b>20,189</b>

Cost Centre	Cost Centre Name	2021/22 Budget
LD100	Electoral Registration	224,019
	<b>Sum:</b>	<b>224,019</b>

#### **Major cost increases**

#### **Major cost decreases and changes in income**

### **SLD02 Democratic Rep And Management**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	129,954	125,610	133,230	7,620
3000	Transport	16,981	17,100	17,100	0
4000	Cost Of Goods And Services	328,776	348,420	357,080	8,660
7000	Income	(2,661)	(500)	(500)	0
	<b>Sum:</b>	<b>473,050</b>	<b>490,630</b>	<b>506,910</b>	<b>16,280</b>

Cost Centre	Cost Centre Name	2021/22 Budget
LD300	Democratic Rep & Management	375,440
LD400	Committee Services	131,470
	<b>Sum:</b>	<b>506,910</b>

#### **Major cost increases**

Only increases are down to pay award for staff & members.

#### **Major cost decreases and changes in income**

None

### **SLD04 Legal Services**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	281,549	329,020	351,802	22,782
3000	Transport	334	300	300	0
4000	Cost Of Goods And Services	54,574	47,770	42,770	(5,000)
7000	Income	(28,815)	(19,200)	(19,200)	0
	<b>Sum:</b>	<b>307,642</b>	<b>357,890</b>	<b>375,672</b>	<b>17,782</b>

Cost Centre	Cost Centre Name	2021/22 Budget
LD600	Legal Services	375,672
	<b>Sum:</b>	<b>375,672</b>

#### **Major cost increases**

Post of Legal Services Team Leader created, uplift of salary for LT and pay award increases.

#### **Major cost decreases and changes in income**

Reduction in software costs

### **SPR01 Building Regulations**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	216,527	208,700	216,410	7,710
3000	Transport	14,075	14,390	14,390	0
4000	Cost Of Goods And Services	15,496	10,480	17,780	7,300
7000	Income	(274,204)	(240,000)	(201,000)	39,000
	<b>Sum:</b>	<b>(28,106)</b>	<b>(6,430)</b>	<b>47,580</b>	<b>54,010</b>

Cost Centre	Cost Centre Name	2021/22 Budget
PR100	Building Regulations	45,840
PR900	Dangerous Buildings And Trees	1,740
	<b>Sum:</b>	<b>47,580</b>

#### **Major cost increases**

None

#### **Major cost decreases and changes in income**

PR100 - Income £39k, reduction based on Covid19 recovery and increase of 2% on fees.

## **SPR04 Local Land Charges**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	59,782	56,200	57,730	1,530
3000	Transport	128	100	100	0
4000	Cost Of Goods And Services	27,491	44,500	44,620	120
7000	Income	(118,376)	(120,000)	(118,500)	1,500
	<b>Sum:</b>	<b>(30,975)</b>	<b>(19,200)</b>	<b>(16,050)</b>	<b>3,150</b>

Cost Centre	Cost Centre Name	2021/22 Budget
PR210	Local Land Charges	(16,050)
	<b>Sum:</b>	<b>(16,050)</b>

### **Major cost increases**

Only increases are down to pay award for staff.

### **Major cost decreases and changes in income**

## **SRB01 Collection Of Council Tax**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	338,753	367,610	359,420	(8,190)
2000	Premises	975	0	0	0
3000	Transport	4,258	4,070	4,200	130
4000	Cost Of Goods And Services	138,170	134,130	130,250	(3,880)
7000	Income	(113,648)	(108,800)	(63,000)	45,800
	<b>Sum:</b>	<b>368,509</b>	<b>397,010</b>	<b>430,870</b>	<b>33,860</b>

Cost Centre	Cost Centre Name	2021/22 Budget
RB100	Collection Of Council Tax	430,870
RB800	Ctax Hardship Fund	0
	<b>Sum:</b>	<b>430,870</b>

### **Major cost increases**

0.78 FTE salary saving in part offset by salary inflation.

### **Major cost decreases and changes in income**

Forecast reduction of £40k in Court Costs income and £10k in Single Occupancy Discount Penalty income - linked to COVID19 Pandemic and resulting sensitivity on recovery and effect on number of Courts and the volumes they can cope with.

### **SRB02 Collection Of Business Rates**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	88	90	90	0
4000	Cost Of Goods And Services	6,555	6,760	6,660	(100)
7000	Income	(120,957)	(110,220)	(112,110)	(1,890)
	<b>Sum:</b>	<b>(114,314)</b>	<b>(103,370)</b>	<b>(105,360)</b>	<b>(1,990)</b>

Cost Centre	Cost Centre Name	2021/22 Budget
RB200	Collection Of Business Rates	(105,360)
RB700	Nndr - Business Support Grant	0
	<b>Sum:</b>	<b>(105,360)</b>

#### **Major cost increases**

No significant variance to report

#### **Major cost decreases and changes in income**

No significant variance to report

### **SRB03 Housing Benefit Admin & Frau**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	319,731	266,260	262,050	(4,210)
3000	Transport	160	600	230	(370)
4000	Cost Of Goods And Services	82,906	80,410	89,070	8,660
7000	Income	(308,094)	(214,750)	(220,050)	(5,300)
	<b>Sum:</b>	<b>94,702</b>	<b>132,520</b>	<b>131,300</b>	<b>(1,220)</b>

Cost Centre	Cost Centre Name	2021/22 Budget
RB300	Housing Benefit Admin	116,300
RB340	Local Welfare Assist Scheme	15,000
RB900	Economic Vuln&Financial H/Ship	0
	<b>Sum:</b>	<b>131,300</b>

#### **Major cost increases**

0.30 FTE salary saving in part offset by salary inflation.

#### **Major cost decreases and changes in income**

No significant variance to report

### **SRB04 Housing Benefit Subsidy**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
4000	Cost Of Goods And Services	13,547,856	11,651,970	12,975,160	1,323,190
7000	Income	(13,417,592)	(11,646,970)	(12,910,160)	(1,263,190)
	<b>Sum:</b>	<b>130,264</b>	<b>5,000</b>	<b>65,000</b>	<b>60,000</b>

Cost Centre	Cost Centre Name	2021/22 Budget
RB400	Housing Rent Allowances	65,000
	<b>Sum:</b>	<b>65,000</b>

#### **Major cost increases**

Forecast Housing Benefit payments have been realigned to reflect current and projected spend; although it remains difficult to predict how many claims will move to Universal Credit and what the increase in claims will be as a result of the COVID19 Pandemic.

#### **Major cost decreases and changes in income**

Forecast Housing Benefit Subsidy income has been realigned to reflect current and projected spend in this area & also to factor in uncertainty with further claims moving to Universal Credit and additional claims as a result of the COVID 19 Pandemic

### **SRB06 Debt Recovery**

Group	Description	2019/20 Actuals	2020/21 Budget	2021/22 Budget	Movement
1000	Employees	125,128	65,720	69,770	4,050
3000	Transport	226	0	240	240
4000	Cost Of Goods And Services	2,452	2,320	2,420	100
	<b>Sum:</b>	<b>127,806</b>	<b>68,040</b>	<b>72,430</b>	<b>4,390</b>

Cost Centre	Cost Centre Name	2021/22 Budget
RB600	Revenues Misc Income Team	72,430
	<b>Sum:</b>	<b>72,430</b>

#### **Major cost increases**

No significant variance to report

#### **Major cost decreases and changes in income**

No significant variance to report